



1875 North Sandusky Avenue
Bucyrus, Ohio 44820

thepickwickplace.com
facebook.com/thepickwickplace

The Pickwick Place Donation Policy

It goes without saying that the community is the foundation of The Pickwick Place. We pride ourselves on volunteering to causes that are near and dear to our heart. The Pickwick Place also recognizes our responsibility to give to others in the form of financial support. However, because we receive a large number of requests, the following policies help to handle those requests in a fair and sensible manner. Although most requests for support are extremely worthy, we can only fund a small amount of them due to the volume of applications and limited budgets.

Our philanthropic efforts are designed to build long-term, mutually beneficial partnerships with other organizations that share in our values. Our charitable giving will primarily focus on requests in these areas:

- Agriculture and food
- Arts and culture
- Community service
- Education
- Health and human services
- Youth organizations

Organizations or events seeking funds from The Pickwick Place usually need to meet one of the following criteria:

- Designated as a 501C(3) by the Internal Revenue Service
- Private or public school or PTO
- An event, program, or project focused on community improvement

All requests for donations should be submitted in writing on the following form. In addition, please provide a copy of your organization's tax-exempt notification letter or nonprofit designation (if applicable.)

Please submit your request at least six weeks prior to the event date in order to be considered. Applications are reviewed on a first-come, first-serve basis. Due to limited donation budgets, early submission of requests is recommended. Preference for donations is given to organizations that operate within or directly benefit the Crawford County area. In order to maximize our funds, only one donation per year will be made to a particular organization.

Please submit all request materials to:

- The Pickwick Place
1875 N. Sandusky Avenue
Bucyrus, Ohio 44820

Due to the volume of requests we receive, we do not accept requests made in person or via email or Facebook.

We love to give back to our community, and we are honored to be contacted with donation requests. All requests will be acknowledged with an email reply. Unfortunately, once we reach our allocated budget for the year, we are no longer able to make donations. If you are requesting after the end of our budgeted abilities, then please keep us in mind for your events the following year!



DONATION REQUEST FORM

Please attach additional sheets if needed.

Name of Your Event or Organization: _____

Contact Person: _____ Email: _____

Mailing Address: _____

Website (If Applicable): _____

Date of Event (If Applicable): _____ Date Donation Needed: _____

Brief Description of Your Event or Organization: _____

How is your event or organization typically funded? _____

Specifically, how will donations be utilized? _____

How will donations be acknowledged? _____

Please check which item you are requesting:

_____ Monetary Donation (If donation levels or ranges are in place, please include.)

_____ Gift Basket

_____ Gift Certificate

_____ Discounted Room Rental

_____ Other (Please specify.)